

**HOUSING AUTHORITY OF THE CITY OF GUTHRIE
BOARD OF COMMISSIONERS- MINUTES OF MEETING
FEBRUARY 16, 2017 - 6:00 p.m.**

(VOTE LEGEND: Y = YES; N = NO; A = ABSTAIN; ABSENT)

1. **CALL TO ORDER:** Chairman Wyskiel called the meeting to order at 6:05 p.m.
ROLL CALL / DECLARATION OF QUORUM
PRESENT: Chairman Wyskiel
Vice-Chairman Davis
Commissioner McClin
Commissioner Donosso
Commissioner Fryar
Jennifer Ricker, Executive Director/Board Secretary
ABSENT: None
OTHERS IN ATTENDANCE: None
Chairman Wyskiel declared a quorum.
2. **RESOLUTION NO.17/02-006: REQUESTS APPROVAL OF MINUTES OF MEETING ON JANUARY 19, 2017.**
Vice-Chairman Davis made a motion and Commissioner Donosso seconded to **APPROVE** the minutes as presented. All Approved.
VOTE: Davis – Y, Donosso -Y, Fryar-Y, McClin-Y and Wyskiel–Y
3. **OLD BUSINESS -** None
4. **EXECUTIVE DIRECTOR’S REPORT:**
The E.D.’s Monthly Report is a part of the Board’s Packet. Jennifer went over the reports with the Board Members. Also included is the Occupancy Report for the prior month’s lease-up and move-out activity and application intake numbers; as well as the CFP project (siding) status information.
5. **RESOLUTION NO. 17/02-007: REQUESTS APPROVAL OF THE FINANCIAL REPORTS FOR JANUARY 2017(BANKING; INCOME/EXPENSES; BANK RECONCILIATION WITH ACCOUNTS PAYABLE DETAIL)**
Commissioner McClin made a motion and Commissioner Donosso seconded to **APPROVE** the Financial Reports as presented. All Approved.
VOTE: Davis – Y, Donosso -Y, Fryar-Y, McClin-Y and Wyskiel–Y
6. **RESOLUTION NO. 17/02-008: REQUESTS APPROVAL OF GHA’S PERSONNEL POLICY REVISIONS.**
Commissioner Donosso made a motion and Commissioner Fryar seconded to **TABLE** the Personnel Policy Revisions to allow for additional review and a 30 day comment period. All Approved.
VOTE: Davis – Y, Donosso -Y, Fryar-Y, McClin-Y and Wyskiel–Y
7. **RESOLUTION NO. 17/02-009: REQUESTS APPROVAL OF GHA’S REVISED PET POLICY (UPDATING TO ADDRESS SERVICE/COMPANION ANIMAL PROVISIONS).**

Commissioner Donosso made a motion and Commissioner Fryar seconded to **TABLE** the Pet Policy Revisions to allow for additional review and a 30 day comment period. All Approved.

VOTE: Davis – Y, Donosso -Y, Fryar-Y, McClin-Y and Wyskiel–Y

8. **PUBLIC COMMENTS** – None

9. **NEW BUSINESS:** None

10. **COMMISSIONER INPUT & PARTICIPATION:** None

11. **ADJOURNMENT**

At 6:40 p.m., Commissioner Fryar made a motion and Vice-Chairman Davis seconded to **ADJOURN** the meeting. All Approved.

VOTE: Davis – Y, Donosso -Y, Fryar-Y, McClin-Y and Wyskiel–Yes

RESOLUTION NO. 17/03-010 APPROVES MINUTES OF THE FEBRUARY 16, 2017 MEETING.

APPROVED THIS 16TH DAY OF March, 2017.

SCOTT E. WYSKIEL, CHAIRMAN

SEAL

ATTEST:

JENNIFER K. RICKER, SECRETARY/EXECUTIVE DIRECTOR