

**HOUSING AUTHORITY OF THE CITY OF GUTHRIE
BOARD OF COMMISSIONERS- MINUTES OF MEETING
FEBRUARY 18, 2016 4:30 p.m.**

(VOTE LEGEND: Y = YES; N = NO; A = ABSTAIN; ABSENT)

1. **CALL TO ORDER:** Chairman Wyskiel called the meeting to order at 4:45 p.m.

ROLL CALL / DECLARATION OF QUORUM

PRESENT: Chairman Wyskiel
Commissioner McClin
Commissioner Davis
Commissioner Donosso
Jennifer Ricker, Executive Director/Board Secretary

ABSENT: None

OTHERS IN ATTENDANCE: None
Chairman Wyskiel declared a quorum.

2. **PUBLIC COMMENTS** – None

3. **RESOLUTION NO.16/02-005: REQUESTS APPROVAL OF MINUTES OF MEETING ON JANUARY 21, 2016.**

Commissioner Donosso made a motion and Commissioner Davis seconded to **APPROVE** the minutes as presented. All Approved.

VOTE: Wyskiel-Y, McClin-Y, Donosso –Y, and Davis-Y

4. **OLD BUSINESS:** None

5. **EXECUTIVE DIRECTOR'S REPORT:**

The E.D.'s Monthly Report is a part of the Board's Packet. Jennifer went over the reports with the Board Members. Also included is the Occupancy Report for the prior month's lease-up and move-out activity and application intake numbers; as well as the CFP status information.

6. **RESOLUTION NO. 16/02-006: REQUESTS APPROVAL OF THE FINANCIAL REPORTS FOR FEBRUARY 2016 (BANKING; INCOME/EXPENSES; BANK RECONCILIATION WITH ACCOUNTS PAYABLE DETAIL)**

Commissioner Donosso made a motion and Commissioner McClin seconded to **APPROVE** the Financial Reports as presented. All Approved.

VOTE: Wyskiel-Y, McClin-Y, Donosso –Y, and Davis-Y

7. **RESOLUTION NO. 16/02-007: REQUESTS ACCEPTANCE OF THE 2016 ANNUAL PUBLIC HOUSING OPERATING SUBSIDY CALCULATION FORMS SUBMITTED TO HUD**

Commissioner Donosso made a motion and Commissioner Davis seconded to **APPROVE** the 2016 Annual Operating Subsidy. All Approved.

VOTE: Wyskiel-Y, McClin-Y, Donosso –Y, and Davis-Y

8. **NEW BUSINESS:** None

9. **COMMISSIONER INPUT & PARTICIPATION:** None

10. ADJOURNMENT

At 5:05 p.m., Commissioner McClin made a motion and Commissioner Donosso seconded to **ADJOURN** the meeting. All Approved.

VOTE: Wyskiel-Y, McClin-Y, Donosso -Y, and Davis-Y

RESOLUTION NO. 16/03-008 APPROVES MINUTES OF THE FEBRUARY 18, 2016 MEETING.

APPROVED THIS 30th DAY OF March, 2016.

SCOTT E. WYSKIEL, CHAIRMAN

SEAL

ATTEST:

JENNIFER K. RICKER, SECRETARY/EXECUTIVE DIRECTOR