

**HOUSING AUTHORITY OF THE CITY OF GUTHRIE  
BOARD OF COMMISSIONERS- MINUTES OF MEETING  
MARCH 30, 2016 4:30 p.m.**

(VOTE LEGEND: Y = YES; N = NO; A = ABSTAIN; ABSENT)

1. **CALL TO ORDER:** Chairman Wyskiel called the meeting to order at 4:30 p.m.

**ROLL CALL / DECLARATION OF QUORUM**

**PRESENT:** Chairman Wyskiel  
Commissioner McClin  
Commissioner Davis  
Jennifer Ricker, Executive Director/Board Secretary

**ABSENT:** Commissioner Donosso

**OTHERS IN ATTENDANCE:** None

Chairman Wyskiel declared a quorum.

2. **PUBLIC COMMENTS** – None

3. **RESOLUTION NO.16/03-008: REQUESTS APPROVAL OF MINUTES OF MEETING ON FEBRUARY 18, 2016.**

Vice-Chair Davis made a motion and Commissioner McClin seconded to **APPROVE** the minutes as presented. All Approved.

VOTE: Wyskiel-Y, McClin-Y, Davis-Y, and Donosso –Absent

4. **OLD BUSINESS:** None

5. **EXECUTIVE DIRECTOR'S REPORT:**

The E.D.'s Monthly Report is a part of the Board's Packet. Jennifer went over the reports with the Board Members. Also included is the Occupancy Report for the prior month's lease-up and move-out activity and application intake numbers; as well as the CFP status information and discussion of the GHA'S 90-Day Corrective Action Plan to HUD.

6. **RESOLUTION NO. 16/03-009: REQUESTS APPROVAL OF THE FINANCIAL REPORTS FOR FEBRUARY 2016 (BANKING; INCOME/EXPENSES; BANK RECONCILIATION WITH ACCOUNTS PAYABLE DETAIL)**

Commissioner McClin made a motion and Vice-Chair Davis seconded to **APPROVE** the Financial Reports as presented. All Approved.

VOTE: Wyskiel-Y, McClin-Y, Davis-Y, and Donosso –Absent

7. **RESOLUTION NO. 16/03-010: REQUESTS APPROVAL FOR AND SUBMITTAL TO HUD OF GHA'S 90-DAY CORRECTIVE ACTION PLAN (PHAS SCORE)**

Vice-Chair Davis made a motion and Commissioner McClin seconded to **APPROVE** the the 90-Day Corrective Action Plan and submittal to HUD. All Approved.

VOTE: Wyskiel-Y, McClin-Y, Davis-Y, and Donosso –Absent

8. **RESOLUTION NO. 16/03-011: REQUESTS APPROVAL OF GHA'S FY 2016/2017 BUDGETS FOR BOTH PUBLIC HOUSING AND RURAL DEVELOPMENT PROGRAMS**

Commissioner McClin made a motion and Vice-Chair Davis seconded to **APPROVE** the 2016/2017 Budgets as presented. All Approved.

VOTE: Wyskiel-Y, McClin-Y, Davis-Y, and Donosso –Absent

**9. RESOLUTION NO. 16/03-012: REQUESTS APPROVAL OF GHA'S T.A.R.'s Charge-offs (former tenant accounts receivables as of 3/30/2016) FOR BOTH PUBLIC HOUSING AND RURAL DEVELOPMENT PROGRAMS**

Commissioner McClin made a motion and Vice-Chair Davis seconded to **APPROVE** the T.A.R.'s Charge-offs as presented. All Approved.

VOTE: Wyskiel-Y, McClin-Y, Davis-Y, and Donosso –Absent

**10. NEW BUSINESS:** None

**11. COMMISSIONER INPUT & PARTICIPATION:** None

**12. ADJOURNMENT**

At 5:20 p.m., Vice-Chair Davis made a motion and Commissioner McClin seconded to **ADJOURN** the meeting. All Approved.

VOTE: Wyskiel-Y, McClin-Y, Davis-Y, and Donosso –Absent

RESOLUTION NO. 16/04-013 APPROVES MINUTES OF THE MARCH 30, 2016 MEETING.

APPROVED THIS 21<sup>ST</sup> DAY OF April, 2016.

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SCOTT E. WYSKIEL, CHAIRMAN

SEAL

ATTEST:

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JENNIFER K. RICKER, SECRETARY/EXECUTIVE DIRECTOR