

**HOUSING AUTHORITY OF THE CITY OF GUTHRIE
BOARD OF COMMISSIONERS- MINUTES OF MEETING
APRIL 19, 2018 6:00 p.m.**

(VOTE LEGEND: Y = YES; N = NO; A = ABSTAIN)

- 1. CALL TO ORDER:** Chairman Wyskiel called the meeting to order at 6:10 p.m.
ROLL CALL / DECLARATION OF QUORUM
PRESENT: Chairman Wyskiel
Commissioner Donosso
Commissioner McClin
Jennifer Ricker, GHA Executive Director/Board Secretary
ABSENT: Vice-Chairman Davis
Commissioner Fryar
OTHERS IN ATTENDANCE: None
Chairman Wyskiel declared a quorum.
- 2. RESOLUTION NO.18/04-014: REQUESTS APPROVAL OF MINUTES OF MEETINGS ON MARCH 15TH (Regular Meeting) & MARCH 29TH (Special Meeting), 2018.**
Commissioner Donosso made a motion and Commissioner McClin seconded to **APPROVE** the minutes as presented. All Approved.
VOTE:, McClin-Y, Donosso-Y, and Wyskiel-Y
- 3. OLD BUSINESS:** None
- 4. EXECUTIVE DIRECTOR’S REPORT:**
The E.D.’s Report is a part of the Board’s Packet, Jennifer went over the Monthly report with the Board Members. Also included is the Occupancy Report for the prior month’s lease-up and move-out activity and application intake numbers; as well as the CFP & various projects status information.
- 5. RESOLUTION NO. 18/04-015: REQUESTS APPROVAL OF THE FINANCIAL REPORTS FOR MARCH 2018 (BANKING; INCOME/EXPENSES; BANK RECONCILIATION WITH ACCOUNTS PAYABLE DETAIL)**
Commissioner McClin made a motion and Commissioner Donosso seconded to **APPROVE** the Financial Reports as presented. All Approved.
VOTE: McClin-Y, Donosso-Y and Wyskiel-Y
- 6. REVIEW & DISCUSSION:** Board Members present, along with the Executive Director discussed the Smoke Free Policy; any Public Comments (None received during meeting or in writing from residents prior to meeting), changes/corrections and Implementation timeline (5/1/2018-Effective)
- 7. RESOLUTION NO. 18/04-016: REQUESTS APPROVAL OF GHA’S SMOKE FREE POLICY & TENANT LEASE ADDENDUM FORM.**
Commissioner Donosso made a motion and Commissioner McClin seconded to **APPROVE** the Resolution as stated. All Approved.
VOTE: McClin-Y, Donosso-Y and Wyskiel-Y
- 8. PUBLIC COMMENTS –** None

9. **NEW BUSINESS** - None

12. **COMMISSIONER INPUT & PARTICIPATION** - None

13. **ADJOURNMENT**

At 6:40pm, Commissioner McClin made a motion and Commissioner Donosso seconded to **ADJOURN** the meeting. All Approved.

VOTE: McClin-Y, Donosso-Y and Wyskiel-Y

RESOLUTION NO. 18/05-017 APPROVES MINUTES OF THE APRIL 19, 2018 MEETING.

APPROVED THIS 17th DAY OF MAY, 2018.

SCOTT E. WYSKIEL, CHAIRMAN

SEAL

ATTEST:

JENNIFER K. RICKER, SECRETARY/EXECUTIVE DIRECTOR