

**HOUSING AUTHORITY OF THE CITY OF GUTHRIE  
BOARD OF COMMISSIONERS- MINUTES OF MEETING  
MAY 17, 2018 6:00 p.m.  
(VOTE LEGEND: Y = YES; N = NO; A = ABSTAIN)**

1. **CALL TO ORDER:** Chairman Wyskiel called the meeting to order at 6:00 p.m.  
**ROLL CALL / DECLARATION OF QUORUM**  
**PRESENT:** Chairman Wyskiel  
Vice-Chairman Davis  
Commissioner Donosso  
Commissioner McClin  
Jennifer Ricker, GHA Executive Director/Board Secretary  
**ABSENT:** Commissioner Fryar  
**OTHERS IN ATTENDANCE:** None  
Chairman Wyskiel declared a quorum.
  
2. **RESOLUTION NO.18/05-017: REQUESTS APPROVAL OF MINUTES OF MEETINGS ON APRIL 19<sup>TH</sup>, 2018.**  
Commissioner Donosso made a motion and Commissioner McClin seconded to **APPROVE** the minutes as presented. All Approved.  
VOTE:, McClin-Y, Donosso-Y, Davis-Y, and Wyskiel-Y
  
3. **OLD BUSINESS:** None
  
4. **EXECUTIVE DIRECTOR'S REPORT:**  
The E.D.'s Report is a part of the Board's Packet, Jennifer went over the Monthly report with the Board Members. Also included is the Occupancy Report for the prior month's lease-up and move-out activity and application intake numbers; as well as the CFP & various projects status information.
  
5. **RESOLUTION NO. 18/05-018: REQUESTS APPROVAL OF THE FINANCIAL REPORTS FOR APRIL 2018 (BANKING; INCOME/EXPENSES; BANK RECONCILIATION WITH ACCOUNTS PAYABLE DETAIL)**  
Commissioner McClin made a motion and Commissioner Donoso seconded to **APPROVE** the Financial Reports as presented. All Approved.  
VOTE: McClin-Y, Donosso-Y, Davis-Y, and Wyskiel-Y
  
6. **REVIEW & DISCUSSION:** GHA's Updates to the ACOP (Admissions & Continued Occupancy Policy) and 5 Year Plan Updates to address the New Smoke Free Policy)  
The Executive Director made the Board aware that the smoke free policy had already been addressed in the 5 year plan, however due to recent HUD legislative/guidelines updates that the ACOP needs to be reviewed thoroughly and updated to include all recent changes by HUD at one time and would be presented in a future month's Board meeting once all needed items were researched and included
  
7. **RESOLUTION NO. 18/05-019: REQUESTS APPROVAL OF ACOP CHANGES**  
Vice Chairman Davis made a motion and Commissioner Donosso seconded to **TABLE** the Resolution as stated. All Approved.  
VOTE: McClin-Y, Donosso-Y, Davis-Y and Wyskiel-Y

8. **PUBLIC COMMENTS** – None

9. **NEW BUSINESS** - None

12. **COMMISSIONER INPUT & PARTICIPATION** - None

13. **ADJOURNMENT**

At 6:22pm, Commissioner McClin made a motion and Vice-Chairman Davis seconded to **ADJOURN** the meeting. All Approved.

VOTE: McClin-Y, Donosso-Y, Davis-Y, and Wyskiel-Y

RESOLUTION NO. 18/06-020 APPROVES MINUTES OF THE MAY 17, 2018 MEETING.

APPROVED THIS 21<sup>ST</sup> DAY OF JUNE, 2018.

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SCOTT E. WYSKIEL, CHAIRMAN

SEAL

ATTEST:

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JENNIFER K. RICKER, SECRETARY/EXECUTIVE DIRECTOR