

**HOUSING AUTHORITY OF THE CITY OF GUTHRIE
BOARD OF COMMISSIONERS- MINUTES OF MEETING
JUNE 9, 2016 6:00 p.m.**

(VOTE LEGEND: Y = YES; N = NO; A = ABSTAIN; ABSENT)

1. **CALL TO ORDER:** Chairman Wyskiel called the meeting to order at 6:00 p.m.

ROLL CALL / DECLARATION OF QUORUM

PRESENT: Chairman Wyskiel
Vice-Chairman Davis
Commissioner McClin
Commissioner Donosso
Jennifer Ricker, Executive Director/Board Secretary

ABSENT: None

OTHERS IN ATTENDANCE: None
Chairman Wyskiel declared a quorum.

2. **PUBLIC COMMENTS** – None

3. **RESOLUTION NO.16/06-019: REQUESTS APPROVAL OF MINUTES OF MEETING ON APRIL 21, 2016.** (Note: May Meeting-no quorum established to conduct meeting)
Vice-Chairman Davis made a motion and Commissioner McClin seconded to **APPROVE** the minutes as presented. All Approved.
VOTE: Wyskiel-Y, McClin-Y, Donosso -Y, and Davis–Yes

4. **OLD BUSINESS:** None

5. **EXECUTIVE DIRECTOR’S REPORT:**

The E.D.’s Monthly Report is a part of the Board’s Packet. Jennifer went over the reports with the Board Members. Also included is the Occupancy Report for the prior months’ (April & May) lease-up and move-out activity and application intake numbers; as well as the CFP status information.

6. **RESOLUTION NO. 16/06-020: REQUESTS APPROVAL OF THE FINANCIAL REPORTS FOR APRIL & MAY 2016 (BANKING; INCOME/EXPENSES; BANK RECONCILIATION WITH ACCOUNTS PAYABLE DETAIL)**
Commissioner McClin made a motion and Commissioner Donosso seconded to **APPROVE** the Financial Reports as presented. All Approved.
VOTE: Wyskiel-Y, McClin-Y, Donosso -Y, and Davis–Yes

7. **RESOLUTION NO. 16/06-021: REQUESTS APPROVAL FOR THE REMAINING 2016 BOARD MEETING TIMES TO BE AT 6:00 PM.**
Commissioner Donosso made a motion and Vice-Chairman Davis seconded to **APPROVE** the Board Meeting Times to 6 p.m. for the remainder of 2016 meetings. All Approved.
VOTE: Wyskiel-Y, McClin-Y, Donosso -Y, and Davis–Yes

8. **NEW BUSINESS:** None

9. **COMMISSIONER INPUT & PARTICIPATION:** None

10. ADJOURNMENT

At 6:35 p.m., Vice-Chairman Davis made a motion and Commissioner Donosso seconded to **ADJOURN** the meeting. All Approved.

VOTE: Wyskiel-Y, McClin-Y, Donosso -Y, and Davis–Yes

RESOLUTION NO. 16/07-022 APPROVES MINUTES OF THE JUNE 9, 2016 MEETING.

APPROVED THIS 21ST DAY OF July, 2016.

SCOTT E. WYSKIEL, CHAIRMAN

SEAL

ATTEST:

JENNIFER K. RICKER, SECRETARY/EXECUTIVE DIRECTOR