

**HOUSING AUTHORITY OF THE CITY OF GUTHRIE
BOARD OF COMMISSIONERS- MINUTES OF MEETING
JULY 21, 2016 6:00 p.m.**

(VOTE LEGEND: Y = YES; N = NO; A = ABSTAIN; ABSENT)

1. **CALL TO ORDER:** Commissioner Donosso called the meeting to order at 6:04 p.m.
ROLL CALL / DECLARATION OF QUORUM
PRESENT: Commissioner McClin
Commissioner Donosso
Commissioner Fryar
Jennifer Ricker, Executive Director/Board Secretary
ABSENT: Chairman Wyskiel
Vice-Chairman Davis
OTHERS IN ATTENDANCE: None
Commissioner Donosso declared a quorum.
2. **PUBLIC COMMENTS** – None
3. **INTRODUCTION OF NEW BOARD MEMBER:** Commissioner Donosso introduced Commissioner Fryar to everyone and welcomed her to the Board.
4. **RESOLUTION NO.16/07-022: REQUESTS APPROVAL OF MINUTES OF MEETING ON June 9, 2016.**
Commissioner McClin made a motion and Commissioner Donosso seconded to **APPROVE** the minutes as presented. All Approved.
VOTE: McClin-Y, Donosso -Y, and Fryar–Yes
5. **OLD BUSINESS:** None
6. **EXECUTIVE DIRECTOR’S REPORT:**
The E.D.’s Monthly Report is a part of the Board’s Packet. Jennifer went over the reports with the Board Members. Also included is the Occupancy Report for the prior month’s (June) lease-up and move-out activity and application intake numbers; as well as the CFP status information.
7. **RESOLUTION NO. 16/07-023: REQUESTS APPROVAL OF THE FINANCIAL REPORTS FOR JUNE 2016 (BANKING; INCOME/EXPENSES; BANK RECONCILIATION WITH ACCOUNTS PAYABLE DETAIL)**
Commissioner McClin made a motion and Commissioner Fryar seconded to **APPROVE** the Financial Reports as presented. All Approved.
VOTE: McClin-Y, Donosso -Y, and Fryar–Yes
8. **RESOLUTION NO. 16/07-024:** Requests approval of the FYE 3/31/2016 Budget “Actuals” for the USDA/Rural Development Program
Commissioner McClin made a motion and Commissioner Donosso seconded to **APPROVE** the Resolution as presented. All Approved.
VOTE: McClin-Y, Donosso -Y, and Fryar–Yes

9. **RESOLUTION NO. 16/07-025:** Requests approval of the renewal of the expiring Board Member Seats and submittal to the City Council for RE-appointment
Laurel Davis (Vice-Chairman/Commissioner): 2 year term expires 8/2016
Jonathan McClin (Resident Commissioner): 2 year term expires 8/2016
Commissioner Fryar made a motion and Commissioner Donosso seconded to **APPROVE** the Resolution as presented. All Approved.
VOTE: McClin-Y, Donosso -Y, and Fryar-Yes

10. **NEW BUSINESS:** None

11. **COMMISSIONER INPUT & PARTICIPATION:** None

12. **ADJOURNMENT**

At 6:35 p.m., Commissioner McClin made a motion and Commissioner Fryar seconded to **ADJOURN** the meeting. All Approved.

VOTE:, McClin-Y, Donosso -Y, and Fryar-Yes

RESOLUTION NO. 16/09-028 APPROVES MINUTES OF THE JULY 21, 2016 MEETING.

APPROVED THIS 15th DAY OF September, 2016.

SCOTT E. WYSKIEL, CHAIRMAN

SEAL

ATTEST:

JENNIFER K. RICKER, SECRETARY/EXECUTIVE DIRECTOR