

**HOUSING AUTHORITY OF THE CITY OF GUTHRIE  
BOARD OF COMMISSIONERS- MINUTES OF MEETING  
SEPTEMBER 15, 2016 6:00 p.m.**

(VOTE LEGEND: Y = YES; N = NO; A = ABSTAIN; ABSENT)

1. **CALL TO ORDER:** Chairman Wyskiel called the meeting to order at 6:02 p.m.  
**ROLL CALL / DECLARATION OF QUORUM**  
**PRESENT:** Commissioner McClin  
Commissioner Donosso  
Vice-Chairman Davis  
Chairman Wyskiel  
Jennifer Ricker, Executive Director/Board Secretary  
**ABSENT:** Commissioner Fryar  
  
**OTHERS IN ATTENDANCE:** None  
Chairman Wyskiel declared a quorum.
2. **RESOLUTION NO.16/09-028: REQUESTS APPROVAL OF MINUTES OF MEETING ON JULY 21, 2016.**  
Commissioner McClin made a motion and Commissioner Donosso seconded to **APPROVE** the minutes as presented. All Approved.  
VOTE: McClin-Y, Donosso -Y, Davis-Y and Wyskiel-Yes
3. **OLD BUSINESS - None**
4. **EXECUTIVE DIRECTOR'S REPORT:**  
The E.D.'s Monthly Report is a part of the Board's Packet. Jennifer went over the reports with the Board Members. Also included is the Occupancy Report for the prior month's (July & August) lease-up and move-out activity and application intake numbers; as well as the CFP status information.
5. **RESOLUTION NO. 16/09-029: REQUESTS APPROVAL OF THE FINANCIAL REPORTS FOR JULY/AUGUST 2016 (BANKING; INCOME/EXPENSES; BANK RECONCILIATION WITH ACCOUNTS PAYABLE DETAIL)**  
Vice Chairman-Davis made a motion and Commissioner Donosso seconded to **APPROVE** the Financial Reports as presented. All Approved.  
VOTE: McClin-Y, Donosso -Y, Davis-Y and Wyskiel-Yes
6. **PUBLIC COMMENTS - None**
7. **NEW BUSINESS: None**
8. **COMMISSIONER INPUT & PARTICIPATION: None**
9. **ADJOURNMENT**  
At 6:20 p.m., Commissioner Donosso made a motion and Commissioner McClin seconded to **ADJOURN** the meeting. All Approved.  
VOTE: McClin-Y, Donosso -Y, Davis-Y and Wyskiel-Yes

RESOLUTION NO. 16/10-030 APPROVES MINUTES OF THE SEPTEMBER 15, 2016 MEETING.

APPROVED THIS 20<sup>th</sup> DAY OF October, 2016.

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SCOTT E. WYSKIEL, CHAIRMAN

SEAL

ATTEST:

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JENNIFER K. RICKER, SECRETARY/EXECUTIVE DIRECTOR