

**HOUSING AUTHORITY OF THE CITY OF GUTHRIE
BOARD OF COMMISSIONERS- MINUTES OF MEETING
OCTOBER 20, 2016 6:00 p.m.**

(VOTE LEGEND: Y = YES; N = NO; A = ABSTAIN; ABSENT)

1. **CALL TO ORDER:** Chairman Wyskiel called the meeting to order at 6:05 p.m.
ROLL CALL / DECLARATION OF QUORUM
PRESENT: Chairman Wyskiel
Vice-Chairman Davis
Commissioner McClin
Commissioner Donosso
Commissioner Fryar
Jennifer Ricker, Executive Director/Board Secretary
ABSENT: None
OTHERS IN ATTENDANCE: None
Chairman Wyskiel declared a quorum.
2. **RESOLUTION NO.16/10-030: REQUESTS APPROVAL OF MINUTES OF MEETING ON September 15, 2016.**
Vice-Chairman Davis made a motion and Commissioner Donosso seconded to **APPROVE** the minutes as presented. All Approved.
VOTE: Davis-Y, Donosso -Y, Fryar-Y, McClin-Y and Wyskiel-Yes
3. **OLD BUSINESS - None**
4. **EXECUTIVE DIRECTOR'S REPORT:**
The E.D.'s Monthly Report is a part of the Board's Packet. Jennifer went over the reports with the Board Members. Also included is the Occupancy Report for the prior month's (September) lease-up and move-out activity and application intake numbers; as well as the CFP status information.
5. **RESOLUTION NO. 16/10-031: REQUESTS APPROVAL OF THE FINANCIAL REPORTS FOR SEPTEMBER 2016 (BANKING; INCOME/EXPENSES; BANK RECONCILIATION WITH ACCOUNTS PAYABLE DETAIL)**
Commissioner Fryar made a motion and Commissioner McClin seconded to **APPROVE** the Financial Reports as presented. All Approved.
VOTE: Davis-Y, Donosso -Y, Fryar-Y, McClin-Y and Wyskiel-Yes
6. **RESOLUTION NO. 16/10-032: REQUESTS APPROVAL OF THE 2017 GHA BOARD MEETING DATES/TIMES**
Commissioner McClin made a motion and Commissioner Donosso seconded to **APPROVE** the 2017 GHA Board Meeting Dates/Times. All Approved.
VOTE: Davis-Y, Donosso -Y, Fryar-Y, McClin-Y and Wyskiel-Yes
7. **PUBLIC COMMENTS - None**
8. **NEW BUSINESS: None**
9. **COMMISSIONER INPUT & PARTICIPATION: None**

10. ADJOURNMENT

At 6:35 p.m., Commissioner Donosso made a motion and Vice-Chairman Davis seconded to **ADJOURN** the meeting. All Approved.

VOTE: Davis-Y, Donosso -Y, Fryar-Y, McClin-Y and Wyskiel–Yes

RESOLUTION NO. 16/11-033 APPROVES MINUTES OF THE OCTOBER 20, 2016 MEETING.

APPROVED THIS 17TH DAY OF November, 2016.

SCOTT E. WYSKIEL, CHAIRMAN

SEAL

ATTEST:

JENNIFER K. RICKER, SECRETARY/EXECUTIVE DIRECTOR